



PRIVACY POLICY

THE PURPOSE OF THE PRIVACY POLICY

This Privacy Policy will help you understand how Keep It Together Manufacturers (Pty) Ltd uses and protects the data you provide to us when you visit and use our website or services.

This policy applies to all external parties with whom we interact.

PROVISION OF PERSONAL INFORMATION AND CONSENT

By providing us with your Personal Information, you agree to the terms and conditions set out in this Privacy Policy and authorise Keep It Together Manufacturers (Pty) Ltd to retain, process, use and disseminate such information as set out herein.

We will not use your Personal Information for any other purpose than that set out in this Policy and will endeavour to protect your Personal Information that is in our possession, from unauthorised alteration, loss, disclosure, use, dissemination, or access.

Personal information (also commonly known as personally identifiable information or personal data) is information that can be used to identify you, or any other individual to whom the information may relate.

INFORMATION COLLECTED

We collect information directly from you where you provide us with your personal details. Personal information we may collect from you:

- Name and contact information.
- Billing Information (e.g. credit card, bank account, billing contact information).
- Order Information (e.g. current order/purchase information, purchase history, shipping details and communications with you).

USE OF INFORMATION

The Company takes privacy and the protection of personal information seriously and will only process personal information in accordance with POPIA. Use of information collected:

- Rendering of services to our customers.
- Transacting with our suppliers.
- To improve our services.
- Providing or managing any information on products.
- Support the operation of the service, such as for billing, account maintenance, record-keeping, and legal purposes.
- To facilitate the delivery of your order.

SECURITY MEASURES

The Company takes the security of your data seriously and therefore reasonable technical and organisational measures have been implemented to protect personal information. The Company has internal policies and controls in place to ensure that data is not lost, accidentally destroyed, misused, or disclosed, and is not accessed except by our employees in the proper performance of their duties. The Company will take steps to ensure that third party providers who process personal information on behalf of the Company apply adequate safeguards as required in terms POPIA.

CHANGES TO THIS POLICY

We reserve the right to change this policy at any given time. Such revision will be published as an amended version on our website. Our website should be checked periodically to view any such changes.

YOUR LEGAL RIGHTS

In terms of sections 23 and 24 of POPI, you have the right to access, and to request us to correct, any personal information retained by us, subject to the provisions of those sections. Please refer to our PAIA manual, for more information on the process to follow in this regard.

You furthermore have the right, in terms of section 11(3) of POPI, to object to our holding of your personal information. Please refer to our PAIA manual, for more information on the process to follow in this regard.